

# CONSTITUTION

- 7.5 If during the period of office of the Committee a vacancy occurs, the Committee shall have the power to fill the vacancy.
- 7.6 The Secretary, or some other person appointed for this purpose, shall keep minutes of all meetings of the General Committee which shall be available to any member of the Group.
- 7.7 Four members shall constitute a quorum at all meetings of the General Committee.

## 8. FINANCE

- S.I All monies raised by or on behalf of the Group shall be applied in furthering the objects of the Group.
- 8.2 The Treasurer shall open a banking account in the name of the Group, all cheques to be signed by the Treasurer and any one of the Chair or Vice Chair.
- 8.3 The Treasurer shall keep proper accounts of the finances of the Group and report thereon to the General Committee as required by them.
- 8.4 At the end of the Group's financial year the Accounts will be audited by a person experienced in audit work who is not a member of the General Committee.
- 8.5 The audited Accounts shall finish with the statement:  
"I/We have audited the Accounts for financial year ..... in accordance with approved auditing standards.  
In my/our opinion, the attached Accounts provide a true and fair view of the financial state of affairs of the South Derbyshire Badger Group as at the last day of February."



## 9. ALTERATIONS OF CONSTITUTION

Any alterations to this Constitution shall require the approval of two-thirds of those present and voting at the Annual General Meeting at which it is discussed.

Any resolution for the alteration of the Constitution must be received by the Secretary at least fourteen days before the meeting at which the resolution is to be brought forward.

## 10. DISSOLUTION

If the General Committee feel because of lack of support or in the interests of the majority of the members the Group should be dissolved, a special meeting shall be called giving 21 days notice of a resolution to this end.

If such a decision is confirmed by a majority of those present at the meeting, all liabilities and debts shall be discharged, any monies remaining in the account of the Group to be donated to any Charity as the Committee may determine.

# SOUTH DERBYSHIRE BADGER GROUP

**PO Box 14, Burton on Trent, Staffordshire, DE14 3XW**

AFFILIATED TO DERBYSHIRE WILDLIFE TRUST AND  
BADGER TRUST.

## OBJECTIVES

To encourage understanding and study of badgers.  
To promote measures that will enhance their welfare and conservation.  
To encourage tolerance, appreciation and respect for all wildlife.

## STATUS

The Group shall be non-profit making, non-party political and non-sectarian.

## MEMBERSHIP

- 3.1 A person shall be deemed to be a member of the Group if they have registered as a member and have paid the current subscription.
- 3.2 All members shall be entitled to attend and vote at all general meetings of the Group and stand for election to the Committee.
- 3.3 A person shall cease to be a member of the Group if their subscription falls six months in arrears.
- 3.4 A person shall cease to be a member of the Group if their conduct is considered to be directly detrimental to the objectives of the Group by not less than two-thirds of the General Committee.  
  
Such a person will be given reasonable notice in writing of a meeting convened by the General Committee to consider such a matter and may in writing or in person submit an explanation of his/her conduct to the General Committee before a vote is taken.

## SUBSCRIPTIONS

- 4.1 The subscription for membership of the Group shall be determined annually by the General Committee.
- 4.2 All subscriptions to the Group shall be due on the 1st March each year.
- 4.3 A person joining the Group in the months of January and February shall have their subscriptions credited for the following year.

## ANNUAL GENERAL MEETING

- 5.1 All Annual General Meetings shall be held not later than three months after the end of the Group's financial year.
- 5.2 At least 14 days notice shall be given to members that a meeting is to take place.

5.3 The Chairperson of the Group shall preside at the Annual General Meeting of the Group. In his/her absence the Vice Chair shall preside. If both are absent a Committee member, as agreed by the General Committee, shall preside.

5.4 No business shall be transacted unless a quorum of not less than 10 members, of whom one shall be an officer of the Group, is present.

5.5 Every member attending the Annual General Meeting shall be entitled to one vote.

5.6 The Agenda for the Annual General Meeting shall consist of the following:

- i) Apologises for Absence
- ii) Adopt Minutes of Previous AGM
- iii) Chairman's Report
- iv) Presentation and Adoption of Accounts
- v) Any Other Reports
- vi) Notice of Motions
- vii) Election of Officers/Members of the General Committee
- viii) Any Other Business

5.7 Notices of motions or additions to the Agenda will be at the discretion of the General Committee and must be received by the Secretary not less than seven days before the Annual General Meeting.

5.8 Nominations to the General Committee must be received by the Secretary not less than seven days before the Annual General Meeting and must be supported by a Proposer and Seconder who are members of the Group.

## SPECIAL MEETINGS

Shall be called at the request of a majority of the General Committee or not less than ten members to the Secretary.

## MANAGEMENT

- 7.1 The Group shall be managed by a General Committee to be elected at the Annual General Meeting.
- 7.2 The General Committee shall consist of the following officers: Chair, Vice Chair, Treasurer, Secretary, Editor, Membership Secretary, Fundraiser
- 7.3 All elected members of the General Committee shall retire each year but shall be eligible for re-election. Retiring members shall not require the support of a proposer and seconder to stand for re-election.
- 7.4 Should there be more candidates than there are posts an election will be held by ballot.